

Bridgend County Borough Council –Recommendation Monitoring

Recommendations Made with a Future Implementation Date

Audit	Final Report Date	Recommendation	Category	Agreed Action	Agreed Date	Current Position	Responsible Officer
Home To Work Mileage in Council Vehicles <i>Reasonable Opinion</i>	27/01/23	A corporate policy is developed in relation to the use of Council vehicles	Medium	Agreed that a Corporate Policy is to be developed on the use of corporate vehicles. This task will require support from Human Resources, Fleet Services as well as the representative departments of BCBC. The process will involve research, drafting, sign off, consultation and approval. As such any timescale is speculative but could be deliverable in 7 months	30/09/23 <u>Revised</u> 31/03/24 31/03/25 31/07/25	<u>Update July 2025</u> A review will be undertaken which will cover the overall usage and maintenance of the Council Fleet, this will include the development of a policy that will cover the use of Council vehicles. The anticipated completion date for the review will be 01/08/2026.	Group Manager Highways and Green Spaces as Lead officer
		Where there is a possible requirement to take a vehicle home, a business case should be presented and authorised at the appropriate level.	Medium	This should be addressed within the policy referenced above	30/09/23 <u>Revised</u> 31/03/24 31/03/25 31/07/25	<u>Update July 2025</u> As an interim while undertaking the fleet review, an exercise will be carried out to review all vehicles that are taken home alongside the necessary supporting narrative which can be presented to audit. The completion date will be 30/09/2025.	As above
Rights of Way <i>Reasonable Opinion</i>	18/09/23	Seek to introduce and publicise a single automated method of reporting and recording maintenance issues and seek to utilise the CAMS systems functionality to record data, help maximise	Medium	As there are many ways the team currently receives information it will be problematic to develop a single portal in the first instance. However, this can be worked towards by	31/12/23 Revised 30/06/25 30/09/25	<u>Update June 2025</u> Partial implementation with business cases and IT technical issues delaying full implementation. Extension to Sept 2025 should allow for full implementation of recommendation	Rights of Way Manager

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		efficiencies and increase monitoring capabilities.		utilising the CAMS system as the first point of entry.			
Welsh Language Standards <i>Reasonable Opinion</i>	23/02/24	In line with Welsh Language Standard 122 & 126 (Operational), the text of the homepage of the intranet, interface and menus must be available in Welsh and fully functional.	Medium	Work is underway to ensure there is an option of a bilingual staff intranet.	30/04/24 <u>Revised</u> 30/04/26	<u>Update November 2024</u> The intranet project was put on hold due to our website CMS provider pulling support, the intranet is next in line, and it has been agreed we can start the transfer of the old intranet once the website transfer is complete. This new site will be bilingual in the same way the website is. The extremely long target date was challenged and informed that this risk has been escalated to managers to try and bring this date forward.	Digital and Social Media Officer
Procurement <i>Limited Opinion</i>	11/06/24	The Council implements a system to easily identify supplier spend for which there is no established contract between the Council and the supplier.	Medium	Procurement and finance have been looking into this and agree that a system is necessary. It has been identified that the finance system has the capabilities but would need the host of the system to provide advice on the functionalities, this would be at a cost of £2,000.	30/07/24 <u>Revised</u> 31/07/25	<u>Update February 2025</u> An upgrade to the Financial System in July 2025. Given the timeframe, the interim measures are that any alternative to this would be a very intensive manual task	Group Manager, Chief Accountant / Corporate Procurement Manager
Porthcawl Harbour Return 2023-24 <i>Reasonable Opinion</i>	15/07/25	The Harbour Board should receive and agree the annual accounts, and this should be clearly documented in meeting minutes. Additionally, in line with the Harbour Engagement Strategy, a business plan should be provided to the Harbour	Medium	Agreed, accounts will be signed off and business plan agreed during the next Harbour Board meeting in October.	31/10/24 <u>Revised</u> 31/12/24 30/09/25	<u>Update – June 2025</u> Partially complete – the Harbour Board meeting minutes dated 09/05/2025 evidence that the 2022/23 and 2023/24 accounts have been signed off by the Board. The Business Plan is due to be completed and presented to the Harbour Board in the September 2025 meeting.	Harbour Master

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		Board and regularly monitored.					